

**Mendon Center Elementary PTSA
2017-2018 Budget
6/11/2018**

<u>Category Description</u>	<u>Budget</u> 2017-18	<u>Actual</u> 2017-18 YTD	<u>Actual YTD</u> vs. Budget	<u>Description</u>
OPENING BALANCE	\$ 17,251	\$ 17,251	\$ -	
INCOME				
District Allotment	\$ 4,791	\$ 4,791	\$ -	District Allocation of \$6.50/child. Based on 737 children
Subtotal Income	\$ 4,791	\$ 4,791	\$ -	
FUNDRAISERS				
Book Fair	\$ 4,400	\$ 4,109	\$ (291)	
Box Tops	\$ 2,100	\$ 1,628	\$ (472)	
Spirit Wear	\$ 600	\$ 646	\$ 46	\$300 from 2016-17 school year was received in summer + \$300 budget for this year
Square 1 Art	\$ 2,100	\$ 1,858	\$ (242)	
Silent Auction	\$ 1,859	\$ 1,859	\$ -	budget based on actual Silent Auction profit
Total Fundraisers	\$ 11,059	\$ 10,101	\$ (958)	
TOTAL INCOME	\$ 15,850	\$ 14,891	\$ (958)	
EXPENSES				
PROGRAMS				
After School Enrichment	\$ -	\$ (590)	\$ (590)	should be net \$0 at end of school year.
Art Ambassador	\$ 1,300	\$ 442	\$ (858)	Supplies for Art Ambassador Program.
Brown Bags and Books	\$ 500	\$ 108	\$ (392)	Library Book Club program for 3rd, 4th and 5th.
Celebrate With a Book	\$ -	\$ (232)	\$ (232)	
Colonial Day	\$ 300	\$ 129	\$ (171)	Supplies for annual 4th Grade Colonial Day.
Cultural Arts (Assemblies/Field Trips)	\$ 10,200	\$ -	\$ (10,200)	MCE PTSA portion of field trip cost. Higher 17-18 due to low costs last year.
Field Day Ribbons	\$ 75	\$ -	\$ (75)	Added back into budget per P. Creighton.
Fifth Grade Graduation	\$ 500	\$ -	\$ (500)	Celebration for 5th Grade Moving Up.
International Day	\$ -	\$ -	\$ -	Not held during 2017-18 school year.
Newspaper Club	\$ 100	\$ -	\$ (100)	
Red Ribbon Week	\$ 250	\$ 50	\$ (200)	For purchase of supplies for Red Ribbon Week
Room Parents Meeting	\$ 30	\$ 22	\$ (8)	Manila folders for room parent class lists
Running Feet	\$ 475	\$ -	\$ (475)	Feet, bracelets and necklaces for participants
Science Action	\$ 220	\$ 306	\$ 86	Lab supplies for Science Action (K-2). Budget was raised last year to purchase thermometers. Re
STEM Day	\$ 1,000	\$ 189	\$ (811)	not held 2016/17- Added back to budget for 2017-18 school year.
Supply Boxes	\$ -	\$ (87)	\$ (87)	Incidental sales of extra supply boxes
Turkey Trot	\$ 140	\$ 151	\$ 11	Refreshments for students running the Turkey Trot
Visiting Author	\$ 1,600	\$ 578	\$ (1,022)	Per-school contribution per district VA chair
Welcome Back Picnic	\$ (344)	\$ (314)	\$ 30	A deposit for 2018 WBP will be paid in June bringing \$ down to our Budgeted amount
Yearbook	\$ 300	\$ 216	\$ (84)	Cost of ink used to check yearbook layout + cost of Dropbox
TOTAL Programs	\$ 16,646	\$ 968	\$ (15,678)	
AWARDS / HOSPITALITY / GIFTS				
School Support				
Grant/Gifts	\$ 5,000	\$ 3,051	\$ (1,949)	"Be Kind" drone
School Folders - Gift to School	\$ 1,400	\$ 1,705	\$ 305	Folders for students (per Rubie).
TOTAL Gifts	\$ 6,400	\$ 4,756	\$ (1,644)	
Hospitality - Student & Parent				
PTSA Hospitality	\$ 150	\$ 124	\$ (26)	First PTSA Meeting / Photography / District Meeting / End of Year Meeting.
TOTAL Hospitality-Student & Parent	\$ 150	\$ 124	\$ (26)	
Hospitality - Teacher & Staff				
Teacher Appreciation Day	\$ 1,000	\$ 965	\$ (35)	Annual Teacher Appreciation luncheon.
TOTAL Hospitality-Teacher & Staff	\$ 1,000	\$ 965	\$ (35)	
TOTAL Awards / Hospitality / Gifts	\$ 7,550	\$ 5,845	\$ (1,705)	
OPERATING EXPENSES				
Checks and Endorsement Stamps	\$ 20		\$ (20)	
Postage, Supplies, Bank Fees	\$ 70	\$ 29	\$ (41)	
Publishing Center / Membership	\$ 260	\$ 137	\$ (123)	Bulletin Board (\$50), ink (\$50), general supplies (\$50); additional \$110 added for new printer
TOTAL Operating Expenses	\$ 350	\$ 167	\$ (183)	
TOTAL EXPENSES	\$ 24,546	\$ 6,979	\$ (17,567)	Per District PTSA, opening bank balance should be <=50% of our operating budget. If >50%, spend excess funds.
OVERALL TOTAL (Income - Expenses)	\$ (8,696)	\$ 7,912		Budgeting a deficit to reduce our bank balance per above.
CLOSING BALANCE (Opening Bal - Overall)	\$ 8,555	\$ 25,163		Ending balance should be close to 50% of the operating budget.